

Annual General Meeting Minutes

September 22, 2020 Video Conference

1. Welcome and Call to Order

Chair David Burnham welcomed attendees and called the meeting to order at 7 pm.

2. Adoption of Agenda

Motion to adopt agenda as presented:

Moved by: Dave Burnham

Seconded by: Carol Currelly-Burnham

Carried

3. Approval of Minutes of AGM meeting June 18, 2019

Motion to adopt the AGM minutes of June 18, 2019:

Moved by: Dave Burnham

Seconded by: Alan Bland

Carried

4. Report of the Chair

Chair Dave Burnham remarked on the impact of Covid-19 on our operations and the excellent way in which our resident care staff responded. He also addressed the impact of this pandemic on our fundraising capabilities, addressed the steps being taken to cope with the challenge and thanked the many donors, sponsors and community groups that continued to support us. In conclusion, he expressed his appreciation for the deep support given by all volunteers who are the heart of our success in maintaining The Bridge Hospice.

5. Report of the Treasurer

Gerry Hutcheon, Treasurer, reported on the excellent financial results achieved in the past fiscal year. He noted the significant surplus of revenues that were mainly due to two very large donations. As well, he noted that expenses, excepting salaries and resident care wage costs only increased by 1.3%. He described the impact of the completion of the Saint Elizabeth contract and the consequent loss of this revenue in future. This change has resulted in a significant change in our staffing model which will require innovative programs to replace the revenue. In conclusion, he extended appreciation to Brenda Partridge and the many volunteers who assisted him in his work as Treasurer.

6. Review of Financial Statements 2019/20

Gerry Hutcheon reported that the auditor's report was very satisfactory and briefly reviewed the results.

Motion to adopt the financial statements as presented:

Moved by: Gerry Hutcheon

Seconded by: Alan Bland

Carried

7. External Auditor for 2020/21

Motion to approve Bruce Taylor as external auditor for 2020/21:

Moved by: Gerry Hutcheon

Seconded by: Kathleen Powe

Carried

8. Report of the Executive Director

Kerri-Anne Kidd spoke of the growth of The Bridge Hospice in recent years and how the design and function of the building, as originally conceived, has served so many residents and families so well. She spoke of the creation and significance of the Memory Garden created by a group of dedicated volunteers. She then addressed the growing successful programs in social media and other outreach efforts. In conclusion she addressed our role in the new Ontario Health Team where we illustrate the importance of palliative care in the rural environment.

9. Report of the Governance Committee

Kim Stephens-Woods outlined some of the challenges met by The Bridge Hospice in the last year. She mentioned that the current strategic plan had been modified for short-term usage pending a complete update when the situation created by the pandemic, the establishment of the Ontario Health Teams and the future of hospice care in Ontario is clarified.

Motion to approve the report of the Governance Committee:

Moved by: Dave Burnham

Seconded by: Jill Purcell

Carried

10. Election of Board Members

Motion to elect Lou Rinaldi, Jordy Sharpe, and Lorna Watson as new board members:

Moved by: Dave Burnham

Seconded by: Gerry Hutcheon

Carried

Motion to elect returning board members David Burnham, Carrie Cleverdon, Michael Kaufmann, Dave MacDougall, Kelly Parks, Kim Stephens-Woods and Fred Thomson:

Moved by: Dave Burnham

Seconded by: Kathleen Powe

Carried

11. Acknowledgement of Retiring Board Members

Chair David Burnham spoke to the contributions of retiring board members Gerry Hutcheon, Kathleen Powe and Craig Kerr. He reviewed the work that they had done over their two terms and thanked them for the many contributions that they made.

12. Adjournment of Annual General Meeting

Motion to adjourn the Annual General Meeting:

Moved by: Dave Burnham

Seconded by: Brenda Partridge

Carried